

Daily Scrum Meeting Minutes:

Attendees: Anthony Yi, Tejash Pradhan, Victoria Riley, Levis Vazquez, Erika Pita

Start time: 6:00pm

End time: 6:15pm

Anthony Yi:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Complete standup forms
- What is planned to be done until the next scrum meeting?
 - Start final documents
- What are the hurdles?
 - None

Tejash Pradhan:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Assisted Anthony on catching up with team progress and forms.
- What is planned to be done until the next scrum meeting?
 - Start final documentation.
- What are the hurdles?
 - None.

Victoria Riley:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Reviewed rubric again and instructions. Watched 2 example videos to fill the gaps in requirements for documentation of the build.
- What is planned to be done until the next scrum meeting?
 - Prepare for Sprint 6 planning and bringing all items together.
- What are the hurdles?
 - None

Levis Vazquez:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Stabilized dashboard metrics calculations.

Verified accurate counts for:

- Total Devices
- Devices by Status
- End of Life Devices

Completed regression testing for dashboard interactions.

- What is planned to be done until the next scrum meeting?
 - Plan enhancements for lifecycle tracking automation.
 - Consider integration with device discovery or asset agents in future iterations.
- What are the hurdles?
 - none

Erika Pita:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Continued expanding the documentation.
- What is planned to be done until the next scrum meeting?
 - Prepare for the next sprint.
- What are the hurdles?
 - None